



**Important Notice to all Former Lebanese
public servants who retired before 31/12/2013
benefiting from pension salaries**

In order to update and verify the information related to retirement pension benefit receivers and all retired Lebanese public servants, the Ministry of Finance in Lebanon, issued the following public notice:

All retired Lebanese public servants who retired before 31/12/2013 and their relative beneficiaries are urgently required to provide the following information in one bundle to the Lebanese Ministry of Finance before June 1st, 2016

- An affidavit form signed by the primary beneficiary (form can download at www.finance.gov.lb or requested from Lebanese Consular Missions abroad).
- Extract of family register (original only)/"Ikhraj Qaid" issued within 3 months of presenting the required documents file.
- Certificate of residence issued by the "Mukhtar" that includes the names of all living in the household.
- All documents must be presented in one package before June 1st, 2016, by certified mail or courier to the Ministry of Finance –Retirement Pension Salaries Section. Failure to update the records would result in freezing the pension salary imbursement.